HEALTH CLINICS

IGC HEALTH CENTER*

Before heading to a health clinic or hospital, please visit or contact the IGC Health Center. The campus nurse will be able to assist you in getting the health care you need while in Korea.

The IGC Health Clinic is located near the ATM in SUNY Academic Building A.

Nurse: Cha, You-Jin
Tel) 032-626-0553
health@sguf.org

CHOISUN INTERNAL MEDICINAL CLINIC

Cell) 010-4723-5635 (English)
Located in “Downtown” Songdo above the Café Bene coffee shop (insert map 3) Suite 302, 303

Korean Address:
인천광역시 연수구 신송로 125번길 7 두손이리음 프라자 302호, 303호

Clinic Hours:
M-F 8:30-7:00 pm
Sat 8:30-4:00 pm
Holidays 9:00-12:00 pm
Lunch 1:00-2:00 pm

GACHON UNIVERSITY GIL MEDICAL CENTER:
INTERNATIONAL HEALTHCARE CENTER
Tel) 032-460-3213

Cell (24 hour hotline for English) 010-6272-9567
Cell (24 hour hotline for Mongolian) 010-5034-6265

Address:
24, Namdong-daero 77 beon-gil, Namdong-gu, Incheon
gihc@gilhospital.com
http://foreigner.gilhospital.com
Please check their website for more information on healthcare, appointments, location and other pertinent information.

Center Hours:
M-F 8:00-5:00 pm
Consultation Hours:
M-F
Morning 8:00-12:00 pm
Afternoon 1:00-5:00 pm

IMMUNIZATIONS AND VACCINATIONS

Before traveling to Korea, please be sure you are up-to-date on routine vaccines.

The vaccines include:
• measles-mumps-rubella (MMR) vaccine
• diphtheria-tetanus-pertussis vaccine
• varicella (chickenpox) vaccine
• polio vaccine
• yearly flu shot

It is also recommended that you have:
• Hepatitis A
• Hepatitis B
• Typhoid
• Japanese Encephalitis (recommended if traveling for more than 1 month)
• Malaria
• Rabies

For full and up-to-date information, please check the link below:

*Use of IGC Health Center is subject to payment by the student unless otherwise arranged in advance.
Housing

Faculty Housing

Most faculty will be housed on campus in the separate faculty apartment building. You will be given key cards to open the door leading into the building.

A security guard is stationed at the front entrance should you ever lose the key.

The elevator in the faculty apartments is connected directly to the underground parking lot.

For maintenance issues, please call: The U-City Facilities Team 032-626-0100

Some tips:

Lighting is controlled by the panels on the walls near the entrance. These panels can be rather complicated to use. Please be patient and ask a staff member to assist you.

Prior to operating the AC unit in faculty housing, open the window inside the door from the main balcony outside the living room.

Steps to Take

Applying for a Visa

Most professors (with citizenship from the U.S.) from the University of Utah will need to apply for an E-1 visa from the Korean Consulate in San Francisco. The general instructions are listed below, however, please double check the visa type and required documents to see if it pertains to you. Any U.S. citizen staying less than 90 days in Korea for tourism does not need to apply for a visa. For details, please visit the Consulate General of the Republic of Korea in San Francisco website.

E-1 Professorship

- Teach or research at community college or higher, institution at an equivalent level in accordance with Higher Education Act.
- Length of stay: 5 years
- Ex: teach physics in English
- Maximum length of stay is up to 5 years for E1.

For a Professor E-1 visa you will need:

- Completed visa application
- 1 photo attached to the application (3.5 cm x 4.5 cm)
- Valid passport
- Standard admission letter from university
- $45 visa fee
- If applying for visa through the mail, a self-addressed, stamped envelope for the passport to be returned (include prepaid airway bill from FEDEX, DHL, UPS or USPS)

Applying for a Visa

U.S. citizens who wish to pursue academic degree courses of study at the IGC will need to apply for D-2 visa.

For a Student D-2 visa you will need:

- Completed visa application

Documents to submit:

- Application
- Passport
- 1 color photo (3cm x 4cm)
- 30,000 KRW (fee)
- Copy of University of Utah Asia Campus Business Registration Certificate

The Consulate General of the Republic of Korea in San Francisco

Address: 3500 Clay Street, San Francisco, CA 94118
Phone: (415)921-2251
Fax: (415)921-5946
Email: consularsf@mofa.go.kr
Hours: 9:00 - 17:00

The work visa application process usually takes between one and two weeks, but may differ depending on the applicant’s visa status.

Alien Registration Card

The Alien Registration Number is similar to a social security number and is the most used form of identification in Korea. Be sure to keep it with you at all times! Anyone staying for more than 90 days is required to obtain an alien registration card. You will need to visit the Immigration Office in your region (Incheon).

The application must be filed within 90 days of arrival into Korea.
The registration card can be picked up or mailed back to you and will be issued 3-4 weeks after submission of your application.

**INcheon BRANCH**
Phone: +82-32-890-6305~6
Address: Incheon-si Jung-gu Hangdong 7-ga 1-31 (Seohae-ro 213)

Dongincheon Station (Seoul Subway Line 1), Exit 4. Walk out from Dongincheon underground shopping district, Exit 8. Take Bus 12 or 24 at Dongincheon Station Bus Stop to immigration office.

For more information, please visit:
http://www.hikorea.go.kr
http://english.visitkorea.or.kr/enu/GK/GK_EN_2_1_6.jsp
OR
http://www.hikorea.go.kr/pt/InfoDetailR_en.pt?catSeq=&categoryId=2&parentId=390&showMenuId=376

**BANKING INFORMATION**

There are several banks which are accessible if you would like to set up a Korean bank account. Most banks will have services accessible in English.

**DOCUMENTS NEEDED:**
Valid ID (Alien Registration Card*and/or passport) While it is recommended that you have an Alien Registration Card when you apply for a bank account, it is not required by all banks. Before applying for the account, please check with the bank.

For example, Kookmin Bank (or kb for short) asks for an Alien ID Card, Driver’s License, Passport, or National Health Insurance Card to open an account. You will also need to have an address and phone number for the application. While it is not essential to know Korean to create a bank account, it will be helpful to have a Korean speaker who can assist you even if most bank branches have someone who can speak basic English.

Be sure to inquire about the bank’s internet banking procedures. Also please note that internet banking security is highly regarded and you may be required to install several security programs on your computer to access your account.

**KEB** If you are interested in a bank account which records all transactions in English, please consider the Korea Exchange Bank (KEB).

To see the step by step process and the different banks available, please visit the following website:
http://english.visitkorea.or.kr/enu/GK/GK_EN_2_8_1_3.jsp

Other items to consider:
- Most banking in Korea is done via the internet or by use of the automated machines. Certain kinds of ATMs type machines can be used to deposit money, pay bills, update your bankbook and make a withdrawal.
- If it is necessary to see a banker, please make note of the bank operating hours. Most banks are only open Monday-Friday from 9 AM to 4 PM and closed for the holidays.
- Most banks require that you take a number from the kiosk near the entrance. Look for one as you enter. It may prompt you to select the reason you are there and direct you to the right window as well.

**MOBILE PHONES**

KT (olleh), SKT, and LG U+ are the 3 telecommunications service providers in Korea. If you would like to have a Korean cell phone, please be sure to visit an authorized service center. Look for the sign: 공식 인증 대리점 (gongsik injeung daerejeom). Authorized service centers can be found in “downtown” Songdo.

To get a cell phone, you will need proof of identification (passport) and residency (Alien Registration Card). If you are a holder of a F4 Visa, other documents may be required. The Status of Stay, shown on every alien registration card, determines the eligibility for subscription.

For more information, please see the following website:
http://english.visitkorea.or.kr/enu/GK/GK_EN_2_8_1_4.jsp

**THINGS TO CONSIDER:**
The companies of some telecom service providers close their corporate offices for the weekend. This may lead to problems if you need to deactivate your phone on the weekend. So please plan accordingly.

**RENTAL PHONES**
Rental phones are available at the Incheon International Airport on the first and third floors. If you need a phone but do not have an Alien Registration Card, this may be the ideal solution to tide you over until you are issued a card.

SK Roaming:
http://www.sktroaming.com/tworld/gate.html

Olleh:

U+:
http://www.uplus.co.kr/com/main/psmain/PsMbMainRoaming.hpi?mid=788
GROCERY SHOPPING
Grocery stores will charge customers for bags so it is a good idea to take one of your own. Koreans like to use heavy duty reusable bags or even small wheeled carts (see image below).

Some stores also offer discounts to people who make a store card. You will need a phone number and Alien Registration number for a card.

SHOPPING CART
When in the produce aisle, if you see loose fruits or vegetables and a weighing station, it is always best to grab the nearest worker and have them weigh and print out a price tag for the item. Don’t try to do it yourself.

STORES OF INTEREST:
Daiso—a type of discount dollar store
Lotte Mart—large grocery store similar to Super Target

If you are looking for a pharmacy look for this sign

Convenience stores and grocery stores generally do not sell over the counter medicine. If you are in need of prescription medication, please visit the Campus Health Clinic (near LNCO).

CLOTHES SHOPPING:
Shopping in Korea can be a lot of fun. However, finding large sizes can be a daunting task. If you are looking for a larger sized item or are especially tall, you will have better luck in Itaewon. Itaewon is an area in Seoul where foreigners and foreign owned businesses are concentrated.

THE SIZE CHART
Source: http://english.visitkorea.or.kr/enu/SH/size.jsp

In popular areas, store owners will know American sizes and will ask you for them.

It is normal in Korea for a stop attendant to follow you around. Don’t feel intimidated and utilize their services. They will make suggestions, grab sizes and help you with your selection.
TRANSPORTATION

T-MONEY CARD
T-money is a rechargeable transportation card which can be used for public buses, subways and taxis in several different metropolitan cities and locations including Seoul-si, Gyeonggi-do, Daejeon-si, Incheon-si, Daegu-si and Busan-si. The card can be purchased for ₩2,500 at any convenience store. The T-money card gives a discount to travelers and can be used when transferring (within a transfer time limit) at no extra charge.

To recharge your card, take it to any convenience store (tell the clerk) or subway for a card recharge machine.

When riding a bus, please be sure to enter using the front door and tap the card on the pay machine. The card must also be tapped before getting off the bus. There is a second machine located next to the back door.

Standard adult bus fare in Songdo is ₩1,100 in cash and ₩800 when using the card.

For more information on the T-money card, please visit this website:
http://english.visitkorea.or.kr/enu/TR/TR_EN_5_4.jsp

BUS 91
Bus 91 (91 순환) is the only bus that stops in front of the Incheon Global Campus (IGC). The bus runs every 15-20 minutes and travels within the city of Songdo. Because Songdo is still under development, the bus route may change periodically.

To get to Downtown Songdo using bus 91
To Downtown Songdo

Take bus 91 (circular) in front of the IGC dorms.

Get off at Songdo Punglim i-want apartment complex 1 and walk 230 m to downtown Songdo.

OR

Get off at Songdo Punglim i-want apartment complex 2

To return to the IGC, find the bus stop across the street from where you got off from. Check the bus stop to make sure the bus 91 stops at that station. (Make sure to stand ready to board the bus or the driver may pass without stopping.)

Get off at the Songdo Global Campus stop where you first got on (the bus will double back after passing the campus).

TAXI
Taxis are now more abundant in the Songdo area. Fare starts at least than ₩3,000. Please note that Korea does not usually tip taxi drivers.

인천콜택시 (Incheon Call Taxi) 032-289-3200

무지개콜택시 (Rainbow Call Taxi) 032-816-8883

If your taxi driver has difficulty finding the IGC, tell them to head towards the “New York University” or “Yonsei University Global Campus” (Make sure you say Songdo campus as Yonsei has another campus in Seoul.) The IGC is across from the main entrance of the Yonsei University Songdo Campus. Look for a skyscraper with SGUF nearby past the Posco building.)
TRANSPORTATION

SUBWAY

Korea is interconnected through an extensive subway system. It is possible to travel much of the country using the subways. The subway line in Songdo is Incheon Line 1 (light blue). Please note that there is also a Line 1 (dark blue) which is a different line.

JIHACHUL
A free English language smartphone app for subway maps, times, best routes, fares, ETA, etc.

- Campus Town Station
  the closest station to use when living at IGC.
- Dongchun
  where Square One (HomePlus & E-mart) are located
- Buypeong
  major subway transfer point. Buypeong is also a large city close to Songdo. Get off here to visit the Buypeong underground shopping area.

For further detailed information about getting around in Korea, please visit this website:

Seoul Bus (English Bus App)
http://www.seoulmetro.co.kr/station/eng/linemap.action

Google maps is also a great tool to find your way around Korea. The directions feature now has access to the Korean transportation system and can provide detailed information (see directions to downtown Songdo for bus 91).

INTERNATIONAL DRIVER’S PERMIT

If you plan on driving in Korea, please visit your local AAA and purchase an International Driver’s Permit.

You will need:
- completed application form
  http://www.aaa.com/vacation/idpf.html
- 2 ORIGINAL passport-type photos
- driver’s license
- fee of $15